

City of Vader

317 8th Street
PO Box 189
Vader, WA 98593
360-295-3222
vadercity@centurylink.net

CITY COUNCIL MEETING
LOCATION: VADER CITY HALL
DATE: Thurs., April 14th, 2016
TIME: 6:00 p.m.

CITY COUNCIL MEETING AGENDA

Call to Order
Roll Call
Invocation
Pledge of Allegiance

Mayor's Report:

- Invitation to Council for required training course on June 8, 2016.
- WDOT will attend next City Council Meeting to discuss crosswalk topic.
- Report on use of Stray Animal funds.
- Coverage needed for Sewer Operator when sick or on vacation.

Council Reports:

- Update on street repair options.

Special Reports:

- **Proclamation:** Sexual Assault Awareness Month

Agenda Approval: City Council Meeting Agenda for 4/14/2016

Minutes Approval: City Council Meeting 3/24/2016

Voucher Approval: First of April 2016: \$ 19,474.07

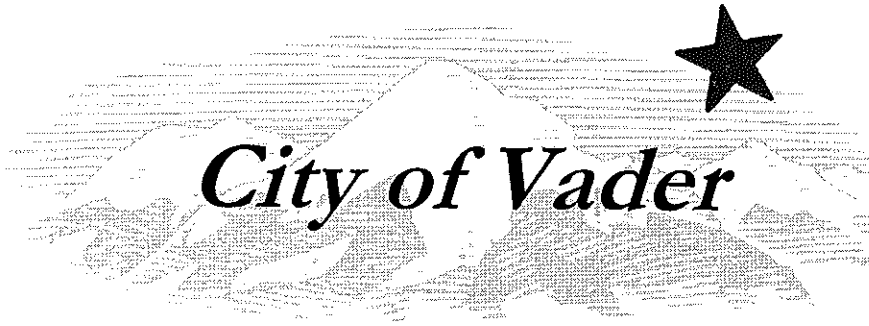
Public Comment:

City Business:

1. Council to consider nominee for Planning Committee vacancy.
2. Council to consider Assembly of God Church request for sign and speed-bumps.
3. Council to consider purchase of computer for City Hall.

Adjournment

The City of Vader is an equal opportunity provider. If you have special needs, please contact us in advance of the meeting so we can make special arrangements. 360-295-3222 office



PROCLAMATION 2016 – 02

A PROCLAMATION TO THE RESIDENTS OF VADER

- WHEREAS,** Sexual Assault Awareness Month calls attention to the fact that sexual violence is widespread and impacts every community member of the city of ~~Morton~~ ^{Vader} and;
- WHEREAS,** Rape, sexual assault, and sexual harassment impact our community, and statistics show one in five women and one in 71 men will be raped at some point in their lives (Black et al., 2011).; and
- WHEREAS,** Child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience a sexual assault before the age 18 (Dube et al., 2005).; and
- WHEREAS,** Young people experience heightened rates of sexual violence, and youth ages 12-17 were 2.5 times as likely to be victims of rape or sexual assault (Snyder & Sickmund, 2006).
- WHEREAS,** On campus, one in five women and one in 16 men are sexually assaulted during their time in college (Krebs, Lindquist, Warner, Fisher, & Martin, 2007).
- WHEREAS,** We must work together to educate our community about sexual violence prevention, supporting survivors, and speaking out against harmful attitudes and actions; and
- WHEREAS,** When we actively get involved we can prevent sexual violence. The first step is increasing education, awareness, and community involvement. It's time for all of us to take action to create a safer environment for all in the city of ~~Morton~~ ^{Vader}.
- WHEREAS,** The Human Response Network is the recognized accredited service provider for Sexual Assault advocacy services for the citizens of Lewis County.

NOW THEREFORE, I, Kenneth D. Smith, Mayor of the City of Vader, do hereby proclaim the month of April, 2016, as “**Sexual Assault Awareness Month**” in the City of Vader, WA. We ask that community members recognize the serious impact of Sexual Assault and to support, and embrace the significant role each of us can play in the prevention of Sexual Assault.

SIGNED, SEALED, AND DATED this 14th day of April, 2016.

Mayor

Date

DRAFT



CITY OF VADER

317 8th Street

VADER, WA 98593

(360) 295-3222

CITY COUNCIL MEETING

LOCATION: Vader City Hall

DATE: March 24th, 2016

TIME: 6:00 p.m.

CITY COUNCIL MEETING MINUTES

Call to order: 6:02 p.m.

Roll Call: by Jill Nielson, Clerk/Treasurer

In Attendance	Absent Excused	Absent Unexcused	Name/Title
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ken Smith, Mayor
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Andy Wilson, Position #1
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jason Dailey, Position #2
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Joe Schey, Position #3
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judi Costello, Position #4
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ruth Crear, Position #5

Invocation: Jill Nielson

Pledge of Allegiance: Joe Schey

Mayor's report:

1. Report that the project to update City Hall with new carpet, paint and chairs was completed and looks much better.
2. Council was invited to consider participating in the Salmon Recovery Board nominations.
3. Council was invited to attend a Department of Natural Resources sponsored seminar on Urban Forestry.

Council Reports:

1. Judi Costello-commented that her tour of the Wastewater Treatment Facility was eye opening and also announced that May Day festivities will be held on May 7th.
2. Andy Wilson-again expressed concern about the water lines and whether they have been flushed regularly.

Special Reports:

1. LCSO – Deputy Padgett of the Lewis County Sheriff’s Office provided a report of the officer’s activities.
2. Park Board – Chairman Steve Krohn reported that improvements are being discussed for Werden Park and that council would get more information on them at a later date. McMurphy Park projects include pouring slabs of cement for the picnic tables to sit on and putting up the Park Rules sign. Council member Jason Dailey asked about contacting the PUD to possibly get poles to line the driveway at McMurphy Park. Judi Costello commented that the cost to get a whole new foundation for the Jail building was too expensive and asked about the old plan to just fix the one side.

Public Comment: None

Agenda:

Action-----I move to approve the Agenda for the March 24th, 2016 City Council Meeting adding item #7 – Street repair issues.

Motion Submitted by: Andy Wilson
2nd the motion: Ruth Crear
Vote: unanimous, 5-0/ Motion carries

Minutes:

Action-----I move to approve the Minutes for the March 10th, 2016 City Council Meetings as written.

Motion Submitted by: Judi Costello
2nd the motion: Jason Dailey
Vote: unanimous, 5-0/ Motion carries

Vouchers:

Action-----I move to approve the vouchers for:

End of March, 2016:	\$ <u>16,999.08</u>
March 2016, Total:	\$ <u>30,803.20</u>

Motion Submitted by: Andy Wilson
2nd the motion: Joe Schey
Vote: unanimous, 5-0/ motion carried

City Business:

1. Council heard a special report by Cathi Read of the Department of Commerce about the history of the Wastewater Treatment Facility (WWTF) Upgrade activities and processes over the last 10 or so years. Greg Zentner of the Department of Ecology then announced and explained the regulation changes being made to the Cowlitz River designation and how that would affect the City's plans to run an outfall line to it. David Dunn, also from the Department of Ecology explained about the funding for the activities and the changes to the current loan Vader has with the Department of Ecology for planning and design of the project. The presenters then opened the floor to the public and the council for questions. A member of the public, Kevin Flynn, raised the question of why the city is being required to upgrade their WWTF to cover all the inflow and infiltration (I&I) into the system and not to figure out where the I&I is coming from so it can be resolved. He also raised concerns about the levels of toxins in the receiving water before it gets to the city's outfall and whether the permit limits would be higher than what the receiving water already has.
2. Council considered a request by LC Fire District #20 to vacate the Police Department space and return use to them.

Action-----I move to allow LC Fire District #20 to have the Police Department space back for their use.

Motion Submitted by: Jason Dailey
2nd the motion: Judi Costello
Vote: unanimous, 5-0/ Motion carries

Council also agreed to have it vacated by the end of April, 2016.

3.
 - a. Mayor Smith read Proclamation # 2016-01 making April, 2016 Child Abuse Awareness Month.
 - b. Councilor Crear asked for council approval to put up blue ribbons around the city as a sign of support for Child Abuse Awareness Month. Council agreed.
4. Item was cancelled as it was not ready for council consideration.
5. Mayor Smith reported that CDBG funds can be used to pay for Jail repairs but the city would need to be eligible for the funds by completing an income survey as discussed in previous council meetings.

Action-----I move to table this topic until we have more information on it.

Motion Submitted by: Jason Dailey
2nd the motion: Ruth Crear

Vote: Aye: Andy Wilson, Jason Dailey, Joe Schey and Ruth Crear.
Nay: Judi Costello.
4-1/Motion carries

6. Council considered the need to advertise for the position of Prosecuting Attorney.

Action-----I move to authorize the Mayor to advertise for a Prosecuting Attorney.

Motion Submitted by: Joe Schey
2nd the motion: Andy Wilson
Vote: unanimous, 5-0/ Motion carries

7. Councilor Schey reported that he was in contact with the Washington DOT and that we may be able to "piggy-back" on their paving project this summer and get some of our streets resurfaced at the same time. He said he would have a proposal for the council to consider at the next council meeting.

Meeting Adjourned:

8:07 p.m.

Approved by:

Mayor

Attest:

City Clerk/Treasurer



Subject: Assembly of God sign request

Dept. Origin: Mayor

Proposed Action:

Prepared by: Jill Nielson

Allow sign and speed bump.

For Agenda of: April 14, 2016

Exhibits: Sign representation
and Map

INFORMATION / BACKGROUND

Pastor Durham approached the Mayor with two requests. The first request is to be able to attach a sign for the church (attached) to an existing city sign post for Werden Park. The Werden Park sign is located on 7th Street (SR 506) near the intersection with A Street (see map attached).

The second request is to have a speed bump installed across A Street between 5th and 6th Streets (between Werden Park and the Church). He is concerned about the safety of the children and others visiting the park and those attending his church being struck by speeding vehicles.

Additional research is necessary to learn the regulations and requirements for speed bump installation and construction.

FISCAL CONSIDERATION

The cost to attach the sign would only be for the time it takes our employee to attach it.

The speed bump cost is yet to be determined and would require additional research.

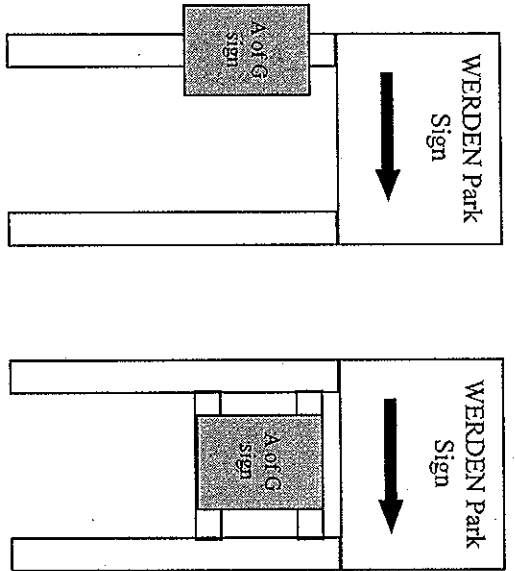
RECOMMENDATION / MOTION

Approve installation of Church sign on to city sign post.

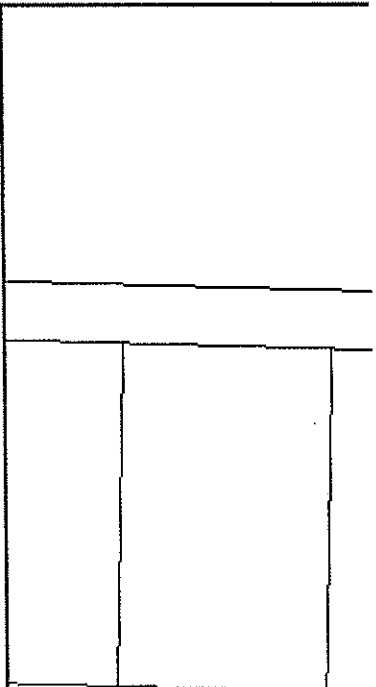
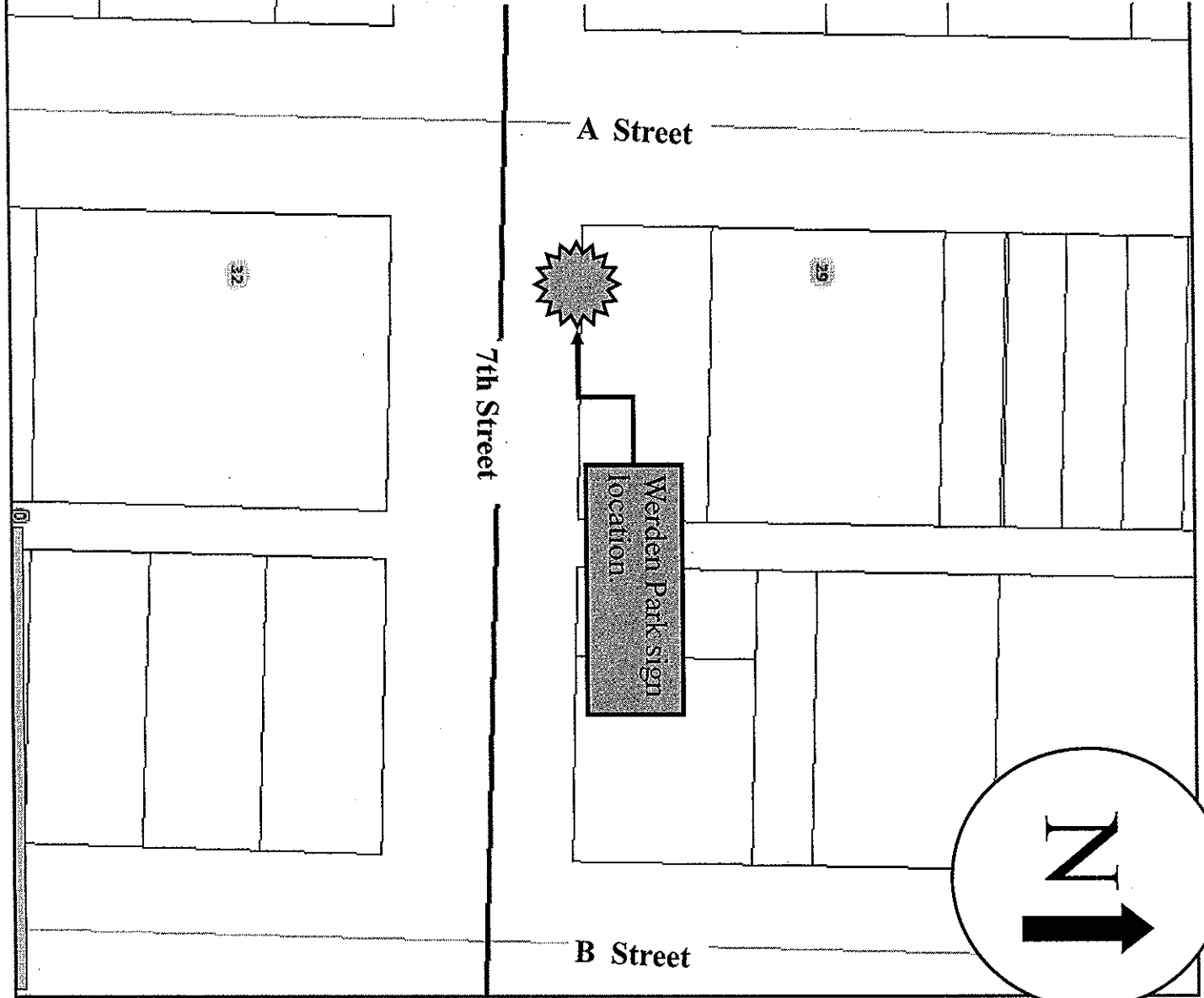
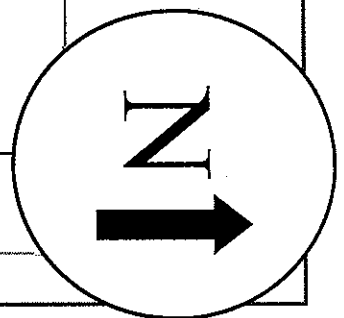
Approve city staff time to research the speed bump.

MOTION: I move to (approve/not approve) the installation of the Assembly of God Church sign onto the existing city sign post at the location of 7th and A Street as noted in the attached map.

MOTION: I move to (authorize/not authorize) the Mayor to direct city staff to research the regulations, requirements and cost to install a speed bump.



This is an approximation of what the current sign looks like and how the new sign would be attached. This representation is **not to scale** but at least gives you an idea of a couple of options.



302 6th Street

ASSEMBLIES OF GOD



**Vader
Assembly
of God**

all in blue



Subject: Computer acquisition for
City Hall

Proposed Action:

Authorize purchase of computer.

Dept. Origin: Mayor

Prepared by: Jill Nielson

For Agenda of: April 14, 2016

Exhibits: Purchase Order request

INFORMATION / BACKGROUND

The City's main computer which is 4 years old is used by the City Clerk/Treasurer and is the main server for the city's billing system, financial records program, time-clock system and audio recording program. In addition, records of all emails and other key documents are kept on the computer's hard-drive.

The computer started showing signs of having significant problems on April 6th. Staff attempted to get help from technical support over the telephone and by remote support but they were not able to fix the problem. Staff then took the computer to Comp Prime where they were able to do some "clean-up" of the main operating system (Windows 7) but said that too many files had been corrupted and that we would most likely need a new computer. They estimated \$600 to \$800 for a new system that could do all that we need it to do. Staff continues to use the computer to the extent that it will work but cannot access several applications and some features of the main programs. Each day it restricts what can be used more and more.

Mayor Smith authorized the City Clerk/Treasurer to investigate costs to purchase a new computer. Ross Nielson has helped her to find and price the correct kind of system that is needed by the City. It is much cheaper to purchase the computer parts separately and assemble the system yourself than it is to purchase a complete system. It also allows greater control over the parts used. Should the city buy the parts, Mr. Nielson has agreed to "build" the computer at no charge to the City.

FISCAL CONSIDERATION

The cost to purchase the parts Mr. Nielson is suggesting comes to \$479.65 (including tax and shipping). He says that this system would be heartier than the current system and should last at least as long if not longer than the previous one. (He has built a similar system for himself and it has been running for more than 7 years now.)

Funds for the computer are available in the following budget line items:

	<u>Budgeted</u>	<u>Used</u>	<u>Remaining</u>
General Fund – Clerk's office equipment & supplies	\$2,000	\$539	\$1,461
Sewer Fund – Office equipment & supplies	\$1,200	\$750	\$450

It is recommended that the cost of the computer be split 50/50 between the General and the Sewer Funds.

RECOMMENDATION / MOTION

Approve the purchase of computer.

MOTION: I move to (approve/not approve) the purchase of a new computer as listed in Purchase Order CO-041116 attached as Exhibit 1.

Exhibit 1

City of Vader
 317 8th Street
 P.O. Box 189
 Vader, WA 98593-0189
 (360)295-3222 phone
 (360)295-3012 fax
vadercity@centurylink.net

Purchase Order/Reimbursement REQUEST

Vendor: Newegg.com 9997 Rose Hills Rd. Whittier, CA 90601 1-800-390-1119	Requested by: Jill Nielson	Date: 4/5/2016	Purchase Order # CD-041116
			<input checked="" type="checkbox"/> Funds are available <input type="checkbox"/> Funds are not available

Shipping Method: _____ Filed Copy: _____ Pay to: Vendor / Requester

QTY Ordered	QTY Rcvd	Stock Number	Description	Unit Price	Total
1			Microsoft Windows 7		139.99
1			Desk-top Processor, AMD		99.99
1			ASUS Motherboard		79.99
1			Raidmax power supply		34.99
1			G.SKILL memory, 8GB		34.99
1			Rosewill Comp. Case		29.99
1			EVGA video card		29.99
1			ASUS DVD writer		19.99
			Discount for combo #1594324		-24.98

Shipping	4.84
Sub Total	444.94
Tax 7.8%	34.71
TOTAL	479.65

1. Please send 1 copy of your invoice.
2. Order to be entered in accordance with prices, delivery and specifications shown above.
3. Notify us immediately if you are unable to ship as specified.

Authorized by _____ Date _____

For Office Use				
Line/Item	BARS	Budgeted	YTD	Balance
		\$ _____	\$ _____	\$ _____
		\$ _____	\$ _____	\$ _____
		\$ _____	\$ _____	\$ _____